

Every occupant over the age of 18 MUST fill out a separate application (even if married). Please fill out this form COMPLETELY and sign where indicated.

Note: Complete all 2 pages; please print. Incomplete or illegible information may prevent or delay processing. Include city, state, and zip codes in addresses. We MUST have name and phone number of your current landlord. Please present and provide a copy of your picture identification when applying. Also, please attach the following to verify your income: copies of last 2 months of bank statements, 2 most recent paycheck stubs.

Address of the property you are applying for: _____ City _____ State _____ Zip _____

Monthly Rent Amount: \$ _____ When do you want to move in? _____ Lease term? _____ Applying with Roommate? _____

Name: First: _____ Middle: _____ Last: _____ Other names used? _____

Phone: _____ Birth Date: _____ Soc #: _____ Driver's License Number: _____ State: _____

Email: _____ Name(s) & age(s) of minors: _____

Present Address: _____ City _____ State _____ Zip _____

Date you moved in: _____ Current Rent: \$ _____ Reason for moving: _____

Owner's/Manager's/Landlord Name & Phone #: _____

Previous Address: _____ City _____ State _____ Zip _____

Date you moved in: _____ Rent: \$ _____ Reason for moving: _____

Owner's/Manager's/Landlord Name & Phone #: _____

Please answer each of the following questions with a "yes" or "no":

Have you ever been evicted? _____ (If yes, explain) _____

Have you ever been delinquent in payment of rent? _____ Have you ever broken your lease or rental agreement? _____

Have any judgments been entered against you by a previous landlord? _____ (If yes, when and in what amount?) _____

Have you ever been convicted? _____ (If yes, explain & include State & County & if you are still responsible to the Court) _____

Have you ever filed for bankruptcy? _____ (If yes, when) _____

Are you currently a registered sex offender? _____ (If yes, where?) _____

Employment (At the time you will be renting)

Company Name & Address: _____ Work Phone: _____

Your Job Title: _____ Salary: _____ per _____ How Long There: _____

Name of Supervisor & Phone Number: _____

If you are a student, give school, major, years attending: _____

Other income, if any: \$ _____ per _____ Source: _____

Note: If you are not self-supporting, we may also require an application completed by the person who pays your rent (parent, etc.)

Co-Signer's Name _____ Phone #: _____

Every occupant over the age of 18 **MUST** fill out a separate application (even if married). Please fill out this form **COMPLETELY** and sign where indicated.

Financial & Other Information

Bank Name: _____ Checking Acct. # _____ Branch Phone: _____ Savings Account #: _____

Car License #: _____ State of Registry: _____ Make & Model: _____ Year: _____ Color: _____

How many pets? _____ Type(s)/Breed(s): _____

Indoor or Outdoor Pet(s)? _____ Pet Age(s): _____ Pet Weight(s): _____

Do you Smoke? _____ Will you have liquid filled furnishings? (Waterbed, aquarium, etc....) _____

Personal References & Contacts

Include parents or close relatives, if any. Do not include people with whom you will be living at this rental. You **MUST** include city, state, zip codes and area codes.

Name: _____ Phone: _____

Address: _____ Relationship: _____

Name: _____ Phone: _____

Address: _____ Relationship: _____

Person to Notify in Case of Emergency

Name: _____ Phone: _____

Address: _____ Relationship: _____

Deposit & agreement of understanding

I, the undersigned, understand and agree that as of the signing of this application the criminal background check, as well as other verification of information provided has not been done. Therefore as applicant, I understand that any misinformation which I have provided will be considered to be a breach of any lease which I may sign subsequently, and that if such misinformation is uncovered that I will be required to move within 72 hours notice by the landlord.

I further understand and agree that I am depositing the sum of \$ _____, with the landlord, to be used as a damage deposit upon approval of my application and the signing of a lease agreement with the landlord. In the event that I am denied for any reason, I understand that I will receive my entire damage deposit back **with the exception of \$ _____**, to be retained to cover the costs of processing the application.

In the event that the application is approved, and the applicant refuses to sign a lease agreement and occupy the premises, **for any reason**, the landlord shall retain \$ _____, as liquidated damages for the loss opportunity to rent to others, the costs of showing the property again, related time and advertising costs, and other expenses incurred by the applicant refusal; the remainder of the deposit, if any, shall be refunded.

Finally, as applicant, the signatures below represent approval that the landlord may, and has permission to: obtain credit reports, do a personal background check, conduct employment, residential, and financial history reports. Furthermore, the undersigned recognize that he/she/they has/have a continuing duty to notify the landlord of any changes to any of the information contained in this application for the length of the tenancy.

*Applicant represents under penalty of perjury that all of the above is correct and complete, and authorizes verification of this information, including but not limited to obtaining a credit report. Processing of application requires a **non-refundable payment of \$40.00 per adult**, which includes the cost of a credit report, to be paid by applicant at time of application.*

Applicant Printed Name: _____

Applicant Signature: _____ **Dated:** _____

Applicant Phone Numbers: Home: _____ **Cell:** _____ **Work:** _____